

MEETING NOTICE

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| COMMITTEE NAME | DPW Facility Committee |
| DATE OF MEETING | September 7, 2016 |
| TIME OF MEETING | 7:00 PM |
| PLACE OF MEETING | Senior Center, 1130 Main Street, Art Room, Holden, MA 01520 |

THIS MEETING NOTICE MUST BE POSTED WITH THE TOWN CLERK AT LEAST 48 HOURS PRIOR TO MEETING (EXCLUDING SATURDAYS, SUNDAYS AND LEGAL HOLIDAYS)

Original and 1 copy to Town Clerk
1 copy to Town Manager

This notice submitted by:

Name

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| Town Clerk Received: |
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ITEMS TO BE DISCUSSED

1. Review and approval of meeting minutes
2. Continue review and discussion of amended space needs
3. Vote on recommended space needs
4. Continue discussion on 18 Industrial Drive acquisition-process and schedule
5. Vote on whether to recommend a Special Town Meeting for acquisition of 18 Industrial Drive
6. Old Business
7. New Business
8. Set future meeting schedule